



National Power Corporation

MINUTES OF PRE-BID CONFERENCE

SUPPLY AND DELIVERY OF FLU VACCINES FOR NPC EMPLOYEES (CY2021) PR NO. HO-CBM21-004/ REF. NO. PB210315-NA00059

DATE : 01 March 2021
TIME : 9:00 AM
VENUE : Kañao Function Room, NPC Building, Diliman, Quezon City
BID OPENING : 15 March 2020

Attendees:

BIDS AND AWARDS COMMITTEE (BAC)

Chairman:

Atty. Rogel T. Teves

Vice President, PES

Vice Chairman

Atty. Rodolfo M. De Guzman, Jr.

Corp. Atty. A, LSD, OLC

Members:

1. Atty. Rosalito R. Castillo
2. Biverly B. Estella
3. Antonio A. Orquia
4. Jenalyn Aurea S. Tinonas

Manager, IPPCM, RMS
Manager, PPAD, CPD, CAG
Manager, QASD, ESD, PES
Manager, FPBPRD, AFG

OBSERVER/S

Vedalisa N. Arevalo

Sr. Dept. Manager, IAD – *via ZOOM*

TECHNICAL WORKING GROUP (TWG)

Chairman:

Lucila D. Fuentes

Principal Chemist A, EMAD, EMD, PES

Representative (End User)

Dr. Unido Fabregas

Physician, Clinic

Patricia Janelle Contreras, RN

Nurse, Clinic

BAC SECRETARIAT

Nathalie Claire R. Abarquez

PROSPECTIVE BIDDERS

Prospective Bidders

Representative/s

1. Medstation Biologicals, Inc.
2. Pharma Quest Co.

Melody Enar

Maria Glecinda Tan

Minutes of the Proceedings

The pre-bid conference was called into order by the BAC Chairman, Atty. Rogel T. Teves, at 09:00 A.M. in the presence of the Members of the BAC, Members of the TWG, BCSD Secretariat, observers and the prospective bidders.

As of the Pre-Bid Conference, no bidder secured the Bidding Documents. However, two (2) prospective bidders, namely, Medstation Biologicals Inc. and Pharma Quest Co attended the pre-bid conference. The TWG referred the prospective bidders to the salient points of the PR. The ABC is PhP 1,238,250.00. Schedule of Bid Submission and Opening is on 15 March 2021 at 9:30 A.M.

Hereunder are the queries/concerns raised by the prospective bidder(s):

Name of Bidder/s	Bidder's Concerns/Queries	NPC' Reply / Agreement
1. Medstation Biologicals Inc.	No query.	
2. Pharma Quest Co.	1. The items to be procured have a shelf life of one (1) year. To be specific, the expiry date is December of the current year. In line with this, the indicated expiration date in Section VI – Technical Specifications is contradicting to it.	1.NPC will consult with the medical team. If there will be changes, NPC will issue a bid bulletin.
	2. The Certificate of Product Registration for 2021 issued by FDA will only be released once the product delivered here in the Philippines are declared as commercially available. Since our principal supplier will only deliver the items between last week of March to second week of April, the said document will not be available on the date of bid submission/opening.	2.NPC will check with the FDA regarding this matter. And if there will be changes regarding the requirement, NPC will issue a bid bulletin.
	3. Considering the travel restrictions here in the Philippines, the delivery period, which is thirty (30) calendar days, is too tight.	3.NPC will issue a bid bulletin. The probable delivery period will be between forty-five (45) to sixty (60) calendar days.
	4. Under Section VI- Technical Specification Clause TS-5.0 document to be submitted upon delivery, is it possible to provide Lot Release Certificate issued by FDA instead of Batch Certificate?	4.NPC will issue a bid bulletin that Lot Release Certificate will be accepted.
	5. Regarding the exchange of items Section VI – Technical Specifications Clause TS-7.0, this is not applicable for vaccines.	5.NPC will include this in the bid bulletin indicating that this will be deleted in the requirement.

Name of Bidder/s	Bidder's Concerns/Queries	NPC' Reply / Agreement
	6. There is a typographical error in the description of the item under Section VI -Technical Specification Part II – Technical Data Sheets. The description must be in "strain" instead of stain.	6.This will also be included in the bid bulletin.
	7. The requirement of NPC is supply and delivery only?	7.Yes. Our medical personnel will be responsible for the inoculation of the vaccine to the NPC personnel.
	8. What should we do if there will be no data to input under some columns in the bid price schedule?	8.As stated earlier in the Reminders to All Bidders, use a dash "-" or zero "0".
	9. For the joint venture, since it is not applicable, shall we also submit the form and indicate that it is not applicable for our company.	9.There is no need for you to submit the JVA. This clause is only applicable for those who will enter in a Joint Venture Agreement. If the bidder wished to join a JVA, both of the bidders should submit their Class A documents as stated in RA 9184.

"Reminders to All Bidders" was presented and explained thoroughly by the TWG Chairman of the other project with a caveat that non-compliance with the same may result to non-acceptance/disqualification of bid.

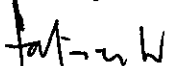
Since there are no other matters to be discussed, the meeting was adjourned at 09:47 A.M.

Prepared by:




NATHALIE CLAIRE R. ABARQUEZ
 Facilitator

Reviewed by:



LUCILA D. FUENTES
 Chairman, TWG

Approved by:



ATTY. ROGEL T. TEVES
 Vice President, PES and
 Chairman, Bids and Awards Committee